

Kindergarten Fee Schedule 2009-2010

Laurel Academy

Attendance Plan	Annual Fee	Monthly Payment	Deposit
5 Full Days/Week	\$ 11800	\$1030	\$1500
5 Half Days/Week	\$ 7145	\$ 620	\$ 945

For students who are attending on a full-time schedule only, the following options apply:

Deposit may be paid in three payments:

March 1, 2009 - \$500.00 April 1, 2009 - \$500.00 May 1, 2009 - \$500.00

Annual Tuition Fee Payment may be paid in full by June 1, 2009 at a 2.5% savings. This brings the full amount to \$11505.00. The deposit is still due, and should be deducted from the June 1 payment.

Other Fees and Policies:

Application Fee (non-refundable and due at time of application) - \$250.00

Family Rates

There is a 10% reduction in tuition fees when two or more siblings attend Laurel Academy at the same time. The student with the most frequent attendance plan will be charged the full rate; tuition fees for his/her sibling(s) will be reduced by 10%.

Holiday Programs

The school year typically runs from the Tuesday after Labour Day, and finishes at the end of the third week of June. Though regular classes will not be held during the winter break and the spring break, programs may be available for weekdays during these times, except statutory holidays, based on interest.

Late Re-registration Deposit

Current students' re-registrations are required by February 1. Those students who re-register, with deposit and re-enrolment form, by this date will not be required to pay the application fee on re-registration. In addition, the number of new students we can enroll depends entirely on reenrollment of current students. While we give first priority to current students, after February 1, the spaces occupied by students whose parents/guardian have not confirmed re-registration will be filled by new enrolments. For your and our benefit, we encourage you to return your form and cheques on times.

Material Fees

Students from kindergarten and up use a variety of consumable materials, e.g. workbooks, novels, photocopies, art supplies, etc. At the time of enrolment, we ask that you pay a material charge of \$320.00 per student in grade on and up per annum. This amount will not be altered due to late enrolment.

Miscellaneous Costs

Students from preschool and up attend a number of trips. Students in grades one and up also may participate in additional sports activities, such as swimming and skating. We ask that parents provide the school with \$150.00 from which such costs will be deducted. Once this amount has been depleted, all further additional costs will be billed to the parent/guardian responsible for paying the fees.

Before- and After-school Supervision

The preschool program runs from 9:00 A.M. and 3:40 P.M. for those attending a full-day program. Laurel Academy is open between 7:30 A.M. and 6:00 P.M. and offers extended supervision before and after school at a nominal charge. While children may arrive as early as 8:40 A.M. and leave as late as 4:00 P.M. without additional costs, additional fees, will have to be paid for those children who require supervision earlier than 8:40 A.M. and/or later than 4:00 P.M. (Consideration is not given to the duration of the supervision). Payment for these services can be made in two ways: **Prepaid flat rate** – A monthly charge of \$85.00 per child drop-off before 8:40 A.M. and \$100.00 per child for pick-up after 4:00 P.M. can be added (in advance) to each monthly tuition payment. **Daily charge** – Attendance in the before and after school programs will be taken each day promptly at 8:35 A.M. and 4:05 P.M. The following rates will be used to bill parents, at the end of each month, for supervision costs that have not been prepaid. **Before school care** - \$7.00 per day. **After school care** - \$9.00 per day

Lunch Supervision

While full-day students are supervised at no added cost, parents of those half-day students who require supervision for all or part of the lunch break will be required to pay an addition \$8.00. Lunch goes from 11:45 to 1:00 p.m.

School Trips

While optional, these trips are highly recommended: The subject matter is usually incorporated into class instruction in order to prepare students for the trip and to enhance their experiences while on the outing. There will be a nominal charge for attendance on such trips. Staff will not be available to supervise children who do not attend a school trip; they must be kept home for the duration of the outing.

School Uniforms

Uniforms are worn by students in Kindergarten and up. A list of the required clothing and where the items can be purchased is included in the School Policies/Student Handbook.

Late Pick-Up

Children are not to be picked up later than 6:00 P.M. Parents of students who are picked up late will be billed one dollar for each minute after six o'clock for which the child was supervised by our staff (up to \$30.00).

Professional Development Days

Classes are not held on P.D. days. We may, however provide an optional program on these days, at a nominal charge.

Outstanding Fees

Any accounts with outstanding fees will be charged 1% every 15 days after the invoice or due date. This amounts to an annual interest charge of 24%. Please keep your account current in order to avoid interest charges.

NSF Cheques

All returned cheques will be subject to a \$50.00 service charge.

Absences

Tuition fees will not be reduced for any absences, whether due to extended holiday, illness, or any other reason.

Late Enrolments

Annual fees for students who enroll to begin school after the first school day of the academic year (the day after Labour Day in September) will be calculated on a daily basis and divided into monthly payments for the months during which the child will be attending. The standard deposit will still be required at the time of enrolment.

Refunds

All deposits and fees paid are not refundable.

Withdrawal from School

There is no reduction in fees for children who withdraw from the school at any point through the school year. The person is responsible for paying fees shall be responsible to pay the full amount due for the academic year.

Other Fees

Additional fees may be required, from time to time to cover extra material, activity, or other costs.

Enrolment Procedure

We require the following in order to reserve and maintain a space for your child:

- An application form & fee (for new students) / A Re-enrolment form (for returning students)
- An Immunization form
- A Student Information form (for new enrolments only)
- Post-dated cheques, one for each month, for the months September to June, for the full amount of the monthly fee.
- A cheque for the full amount of the fee deposit. This cheque must not be post-dated. The deposit is non-refundable under any circumstances.